



CYNTHIA A. HARDING, M.P.H.
Interim Director

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June 26, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AN AGREEMENT WITH THE CITY OF LOS ANGELES FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE ACTIVITIES**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to select providers, negotiate, and execute new one-year or multi-year service agreements related to public health emergency preparedness and response, through June 30, 2017, with contract maximum obligations not to exceed \$500,000 per service agreement, per grant term, 100 percent funded by the Centers for Disease Control and Prevention (CDC), Public Health Emergency Preparedness Cooperative Agreement, Notice of Award (NA) Number 5U90TP000516-03, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will execute a new agreement with the City of Los Angeles (City), effective date of execution through June 30, 2017, in the amount of \$308,730 (\$152,265 for the 2015-16 contract term; and \$156,465 for the 2016-17 contract term), 100 percent offset by CDC Notice of Award Number 5U90TP000516.

Under this agreement, the City will secure personnel to act as the liaison between the Department of Public Health (DPH) Emergency Preparedness and Response Program and the City's Emergency Management Department in implementing, executing, and coordinating CDC defined emergency planning capabilities, goals, and objectives. Activities will include, but are not limited to: investigations, analyses, and planning related to disaster and emergency management incidents of a public health nature; execution of comprehensive and operational health emergency response plans for the City; coordination regarding health response policies, plans, and procedures developed by DPH related to the City's points of dispensing and medical countermeasures; and planning and participating in collaborative points of dispensing exercises, and other workshops or exercises related to all-hazards.

DPH has utilized temporary personnel to provide liaison services with the City's Emergency Management Department. As the Master Agreement Work Order funding this position is scheduled to expire on June 30, 2015, the new agreement will allow preparedness activities to continue uninterrupted. DPH is required to have emergency preparedness and response capabilities that are coordinated with the City's plans to ensure a seamless response within Los Angeles County.

Each Supervisor
June 26, 2015
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County Counsel has reviewed and approved the agreement as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH: bh
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c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors